

Name ..... Form .....

July 2017

Dear Parent/Carer

### **IMPORTANT INFORMATION FOR PARENTS**

I am writing to you at the end of an extraordinary academic year to provide you with details of our end of term arrangements and to update you on the arrangements for next term when we open in September.

**End of term arrangements :** Our last day of term is Friday 21st July 2017. Students will attend our celebration assembly at 11:20am before returning to form rooms. They will be dismissed from approximately 12:00pm. Students who are entitled to free school meals and want to take up their lunch entitlement will need to let their form tutor know on Wednesday 19th July and a packed lunch will be provided for them.

**Examination Results :** Students expecting examination results will be able to collect their results from school as follows:

- A Level: Thursday 17<sup>th</sup> August : 8am – 12noon : 6<sup>th</sup> Form Area
- GCSE: Thursday 24<sup>th</sup> August : 9am – 12noon : 6<sup>th</sup> Form Area

**Start of term arrangements :** Students are to be in school as follows:

- Wednesday 6<sup>th</sup> September 2017 : Year 9 and Year 12 only : 8:30am
- Thursday 7<sup>th</sup> September 2017 : Year 10, Year 11 and Year 13 : 8:30am

During the first week of the new term your child (Years 10 and 11 only) will receive an information pack, which will include the following information:

- Data form\*
- General Information Booklet
- Attendance and Punctuality Leaflets
- Pupil Premium Letter and Form

We would ask that you return those items marked with \* no later than Friday 15<sup>th</sup> September 2017 to ensure our records are up to date as soon as possible.

### **Change to the Published Christmas Holiday Dates:**

- Last day of Term: Thursday 21<sup>st</sup> December 2017
- Start of term: Tuesday 9<sup>th</sup> January 2018

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**Uniform :** Our preferred uniform supplier is Orchard Clothing. All uniform orders need to be placed before 21<sup>st</sup> July so they are ready for collection from their shop before September. Their shop is located at 6 Dunlop Road, Hunt End Trading Estate, Redditch B98 4XP. Tel: 0845 208 0471. [www.orchardclothing.co.uk](http://www.orchardclothing.co.uk).

We pride ourselves on our uniform standards and would like to remind you of our expectations as you may be replacing items over the summer ready for September.

#### **Boy's Compulsory Uniform:-**

- A black blazer with red piping and the RSA Academy Arrow Vale Logo
- Formal white collared shirt buttoned to the neck
- RSA Academy School tie
- Formal black trousers – chinos, jeans, drainpipe fitted trousers or skinny fit trousers are not permitted
- Formal plain black shoes. Students are not permitted to wear black trainers, pumps, Velcro style shoes or shoes or boots with logos/brandings
- All students are required to carry a suitable bag to transport their learning journals, books, equipment and PE Kit

#### **Girl's Compulsory Uniform:-**

- A black blazer with red piping and the RSA Academy Vale Logo
- Formal white collared shirt buttoned to the neck – not to be tight fitted or of a stretch material
- RSA Academy School Tie
- Formal black trousers – these must not be of a stretch lycra material or tight fitting. No skinny fit trousers are permitted. The trousers must not have external buckles, rivets, zips or logos
- OR
- Formal black school skirt – this must be knee length and must not be of stretch lycra material that is tight fitting. The skirt must not have external buckles rivets, zips or logos
- Formal plain black shoes. Students are not permitted to wear black trainers or pumps. Shoes with buckles, studs and logos are not permitted. Girls are not permitted to wear boots. Maximum heel height of an inch is acceptable
- All students are required to carry a suitable bag to transport their learning journals, books, equipment and PE Kit

The school holds a stock of uniform and shoes; if students attend school dressed inappropriately they will be expected to borrow items and change. A copy of our uniform policy can be found on the school website under the parents tab

#### **Additional Information:-**

- At no time must students wear baseball caps, hats or hoodies during school time on the school site; they must be removed before entering the school
- Hairstyles should be in keeping with a formal place of work, no unnatural hair colours including dip dyeing or extreme bleaching; no shaved hair, patterns shaved into hairstyles or shaved undercuts are permitted. Hair to be no shorter than a number 2. No shaved eyebrows lines are permitted. If hairstyles or hair colours are deemed to be excessive the student will be asked to change this

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- Only one small stud type earring per ear, worn in the lower ear lobe is permitted. No other facial or ear piercings are permitted. One signet ring is permitted on one hand. No bracelets
- Makeup needs to remain discreet; if it is deemed to be excessive the student will be asked to remove it. No false eye lashes. Fake nails/tips or coloured nail polish are not permitted in school
- Mobile phones, MP3 players and smart watches are not permitted in school. If they are seen they will be confiscated. We do understand that some students need to carry a phone on the way to and from school, however, once in school they must be switched off and in their school bag

**Arrow News:** Our latest copy of the school's newsletter 'Arrow News' will be available on the school website this week. This term's edition is packed with an amazing variety of articles written by students and staff which celebrate our students' and your children's achievements.

May I take this opportunity to thank each and every member of our community for your support throughout this academic year. We have a thriving community and a lovely school. I hope everybody has an excellent summer!

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Ian Mellor', written in black ink.

Ian Mellor  
Principal